

Academic Committees (2020-2021)

SN	Name of the Committee	Role	Functions	Chairman / Co-ordinator	Committee Members
1	Steering Committee	Formation of various committees essential for smooth conduction of curricular, co-curricular and extracurricular activities in the college.	1) To form various committees of teachers. 2) To conduct half yearly meetings of all chairpersons of committees to take a follow-up 3) To collect annual reports and publish them in the college magazine.	Principal Dr.Shelke P.N. (Chairman) Dr.Patil Neha N. (Co-ordinator)	1) Dr.Mane A.B. (VP) 2) Dr.Mulay P.P. (VP & CDC Member) 3) Dr.Joshi R.P. (IQAC Co-ordinator) 4) Dr.Bhujbal N.N. (CDC Member) 5) Dr.Auti S.S. (CDC Member) 6) Library Head 7) Mr.Bagde D.S. 9) Ms.Jagdale P.M. 8) Mr.Kale S.B.
2	I.Q.A.C.***	The Primary aim of the IQAC is to develop a system for conscious, consistent and Catalytic action to improve the academic and administrative performance of the Institution.	<i>Some of the functions expected of the IQAC are:</i> 1) Development and application of quality benchmarks / parameters in the College. 2) Organization of discussions, workshops, seminars and dissemination of information on quality aspects. 3) Recording and monitoring quality measures of the College. 4) Preparation of the Annual Quality Assurance Report. 5) Acting as a nodal agency of the institution for quality-related activities of the College	Principal Dr.Shelke P.N. (Chairman) Dr.Joshi R.P. (Co-ordinator) Dr.Mene R.U. (IQAC Assistant Co-ordinator)	1) Ad. Hon.Sandeep Sudamrao Kadam 2) Shri. Suresh Marutrao Ghule 3) Shri. Suresh B. Umap 4) Criterion-I Dr.Randive K.R. (Chairman) and Mrs.Dhotre S.B. (Co-ordinator) 5) Criterion-II Mr. Deshmukh D.J. (Chairman) and Dr.Auti S.S. (Co-ordinator) 6) Criterion-III Dr. Danni S.D. (Chairman) and Mr.Deshpande M.V. (Co-ordinator) 7) Criterion-IV Mr.Ovhal P.R. (Chairman) and Dr.Satav G.P. (Co-ordinator) 8) Criterion-V Ms.Walmiki S.H. (Chairman) and Mrs.Kamble A.N. (Co-ordinator) 9) Criterion-VI Mr.Gandhile G.D. (Chairman) and Mr.Gujrathi S.A. (Co-ordinator) 10) Criterion-VII Dr.Shinde S.R. (Chairman) and Dr.Khisti U.V. (Co-ordinator) 11) Mr.Lagad N. R. 12) Mr.Bagde D.S. 13) Mr.Pote S.L. 14) Ms.Dhavale P.G. 15) Mr.Parekar M.A.
					1) Dr.Mane A.B. (VP)

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3	Anti Ragging	Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free Environment in the college Campus.	To root out Ragging by provbiting it by law, preventing its occorance and punising who indulge it	Principal Dr. Shelke P.N. (Chairman)	2) Dr.Mulay P.P. (VP)
					3) Dr. Patil N.N.
					4) Mr. Lagad N. R.
					5) Dr.Waghmode S.D.
					6) Mr. Ovhal P.R.
					7) S.R.
4	R.T.I.	To Provide information regarding college.	To provide necessary information as per demand under R.T.I.	Principal Dr.Shelke P.N. (Chairman)	1) Dr.Mulay P.P. (VP)
					2) Mr.Bagde D.S.
					3) S.R.
5	Purchase	To facilitate procuerment of the equipments and other required materials at various departments	1) to analyze quotations and give recommendation to the authority	Principal Dr.Shelke P.N. (Chairman)	
			2) To review and seek clarification on the various technical terms of the quotations		1) Dr.Mulay P.P. (CDC Member & VP)
			3) To verify installation Reports and other documentation		2) Dr.Joshi R.P. (IQAC Co-ordinator)
					3) Dr.Mene R.U. (Assistant Coordinator)
					4) Dr.Bhujbal N.N. (CDC Member)
					5) Dr.Auti S.S. (CDC Member)
					6) H.O.D.
					7) Mr.Bagde D.S.
6	Library Advisory	Promote access to books & iournals, facilities and services required by students and teachers for the successful pursuit of academic programs and research	Educate and assist college students and staff in the identification and effective use of information resources	Principal Dr.Shelke P.N. (Chairman) Library Head (Member Secretary)	1) All H.O.D.
					2) Dr.Joshi R.P.
					3) Dr.Mene R.U.
					4) S.R.
7	Exam Unfair Means	To ensure transparent, free and fair examination process	1) To ensure cheating free examination	Principal Dr. Shelke P.N. (Chairman)	1) Dr.Mulay P.P. (VP)
			2) To establish redressal mechanism for unfair practicess done during examination by students and teachers		2) Ms.Walmiki S.H.
					3) Dr.Auti S.S.
					4) Mr.Shah S.S.
					5) Dr.Giramkar S.V.
					6) Mr.Langote U.B.
					7) S.R.
			1) To describe parameters for Academic		1) Mr.Kamble S.N.
					2) Ms.Sonawale V.B.

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11	Alumni	Network of Alumni and involve the association in academic, cultural and placement activities	through guest lectures, interviews, and campus recruitment etc.	Mr.Lagad N.R.	5) Dr.Humbad P.A.
			2) To avail the expertise of alumni		6) Mrs.Wadekar A.B.
12	B.Voc.	1) To prepare proposals for new courses under B. Voc. and	1) To introduce information about B. Voc. in college prospectus as per rules & regulations of UGC, University of Pune & Govt. of Maharashtra	Dr.Mulay P.P. (VP)	7) Dr.Waghmode S.D.
		2) To provide adequate education, training, research & development services to the students.	2) To publish advertisements regarding admissions to various courses in the college through Cable, Flex, Pamphlets, News papers etc.		8) Dr.Bhujbal N.N.
		3) To provide counseling to the students regarding admission & choice of courses.	3) Full fill the student strength as NSQF guideline.		9) Mr.Deshpande M.V.
					10) Dr.Randive K.R.
					11) Ms.Erram V.S.
					12) Dr.Nimbalkar A.B.
					13) S.R.
13	College Associations	1) The main objective is to oversee the academic affairs of the college and make recommendations to the Principal about academic programs and	1) Members of the committee give their suggestions and directions for the smooth running of the college in academic aspect	Dr.Mane A.B. (VP)	
			2) Review the academic and other related activities of the College		
		2) The members of the committee meet together at regular intervals of time to develop the ways and means to ensure that quality teaching-learning process	3) Review the students and faculty development programs		
			4) Visualize and formulate perspective plans for the development and growth of College		
			5) Prepare and review Academics Calendar and Class Routine for College		
			6) Promote research and extension activities		
				1) Arts- Mr.Deshmukh D.J.	
				2) Commerce- Dr.Auti S.S.	
				3) BCA- Mrs.Shaikh R.C.	
				4) Science- Dr.Jagtap S.B.	
				5) BCS- Mr.More V.B.	
				6) S.R.	
			1) To encourage departments to establish linkages with Industry		
			2) To sign formal		

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14	Collabration, Linkages and MOU	To foster academic excellence by collaberation of Industry and academia for the benefit of all stake holders	MOU with other academic institutions and industry	Dr.Bhujbal N.N.	1) Mr.Jagtap A.M. (Vocational VP) 2) Dr.Randive K.R. 3) H.O.D. 4) Mr.Thorat M.J. 5) S.R.
			3) To encourage departments to conduct / start collaberative projects		
			4) To encourage departments to establish interaction with peers to benefit students & teachers		
15	College Canteen	To ensure supply of quality food to the students and staff	1) To approve menu and rates of foodites	Mr.Shah S.S.	1) Mr.Jagtap A.M. (Vocational VP) 2) Mr.Thorat K.T. (Jr. College VP) 3) Dr.Pawar N.D. 4) Mrs.Wadekar A.B. 5) Dr.Shinde S.R. 4) S.R.
			2) To ensure cleanliness of canteen kitchen and premises		
			3) To ensure quality of food		
			4) To develop redressal mechanism incase of any issue related to canteen		
16	Comfort for Profit of Intrest of backward class	To ensure welfare of students and teachers belonging to backward class	1) To wake aware about scholarships available to backward class students	Mr.More V.B.	1) Mr.Narangalkar R. R. 2) Mr.Kamble S.M. 3) Mr.More S.L. 3) Mrs.Kamble A.N. 4) Mr.More R.N. 5) S.R.
			2) To inform students and teachers about various welfare schemes available for them		
			3) To inform them about financial assistance by financial institutions for education and entrepreneurship		
17	Competitive Exam.	To make students aware of different Competitive Examinations conducted by the government and various service commissions.		Mr.Narangalkar R.R.	1) Mr.Lagad N.R.
					2) Mr.Sarange A.R.
					3) Mrs.Walhekar R.S.
					4) Dr.Waghmode S.D.
					5) Dr.Randive K.R.
					6) Dr.Shinde S.R.
					7) Mr.Ghule P.G.
					8) Mrs.Mali D.D.
					9) S.R.
18	Counseling	To make student aware of different Competitive Examinations conducted by the government and	1) To organize lectures of Scholars and experts	Mrs.Doke A.K.	1) Mr.Deshmukh D.J.
					2) Mrs.Dhete A.B.
					3) Mrs.Halbatti J.A.
					4) Mrs.Dhumal A.S.

SN	Name of the Committee	Role	Functions	Chairman / Co-ordinator	Committee Members		
		various service commissions.	2) Conduct College level Competitive Exams		5) Mr.Ovhal P.R. 6) S.R.		
19	Cultural	To inculcate Goal, Mission, Vision, Objectives of the college and give extra academic information.	1) To inculcate the spirit of Patriotism	Dr.Rasal R.S.	1) Mr.Nikam S.S. 2) Mr.Kamble S.M. 3) Mrs.Wadekar A.B. 4) Mr.Zende V.H.		
			2) To promote social equality		5) Ms.Hingmire S.R. 6) Dr.Munde A.Y. 7) Mrs.Jagdale M.N.		
			3) To create Gender awareness and equity		8) Mrs.Gadekar M.J. 9) S.R.		
20	a) Discipline and Grievance	To inculcate the atmosphere of self discipline in the college campus.	1) To set up some rules and regulations for the students to obey.	Dr.Mulay P.P. (VP)	1) Mr.Narangalkar R.R. 2) Dr.Kulkarni S.S. 3) Mrs.Sonawale V.B. 4) Mr.Deshmukh D.J. 5) Mr.Lagad N. R.		
			2) To create awareness of the code of conduct.		6) Mrs.Mane A.C. 7) Dr.Khisti U.V. 8) Mrs.Jagdale M.N. 9) Mrs.Kamble A.N. 10) Mr.Ovhal P.R.		
			3) To ensure that students abide by the code of conduct.		11) S.R.		
	b) Code of Conduct		4) To counsel students to develop self discipline and promote and encourage good behaviour among the students.		Dr.Mane A.B. (VP)	1) Dr.Pawar N.D. 2) Dr.Satav G.P. 3) Dr.Khandewale V.S. 4) Dr.Munde A.Y. 5) Dr.More V.B. 6) Mr.More R.N.	
21	Documentation	To preserve data of all activities conducted during	1) Collect information or data about the all activities, events, etc from all departments	Dr.Mylay P.P. (VP)			
			2) To keep record (Name of the program, attendance of Guest, faculty and student and Photos) of the day to day		1) Mr.Gandhile G.D. 2) Dr.Auti S.S. 3) Dr.Shinde S.R.		

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		academic year	of the day to day programs conduct by College, department, committees, etc 3) Keep record of attendance sheet and provide it's format		4) Mr.Ovhal P.R. 5) Mrs.Mali D.D.
22	Extra Mural	To educate the people who are isolated from the University courses. The committee serves the purpose of "School without walls".	1) To Import knowledge beyond the curriculum 2) To imbibe moral and ethical values 3) To give the students a sense of social responsibility	Dr.Pawar N.D.	1) Mr.Sarange A.R. 2) Ms.Gaikwad S.S. 3) Mrs.Wadekar A.B. 4) Mrs.Dhotre S.B. 5) Dr.Munde A.Y. 6) Mrs.Lokhande N.V. 7) S.R.
23	Examination	1) To follow the rules and regulations laid by the University of Pune related to examination work	1) The committee is responsible for conducting all internal, term end and university examinations as prescribed by SPPU 2) To prepare and issue the results of FY examinations	Mr.Langote U.B.	1) Mr.Narangalkar R.R. 2) Mr.Gandhile G.D. 3) Mr.Sontakke S.M. 4) Dr.Humbad P.A. 5) Mr.More S.L. 6) Dr.Khisti U.V. 7) Mr.Shah S.S. 8) Mrs.Jagdale M.N. 9) Mr.More R.N. 10) S.R.
24	Feedback	1) To frame, Distribute and collect the feedback formats 2) To design suitable methodology for analysis of dully filled formats 3) To develop reporting mechanism to enhance and sustain quality	1) To prepare appropriate feedback formats for various activities in consultation with respective authorities 2) Analysis of dully filled formats to identify weakness and strength	Mr. Gujrathi S.G.	1) Mr.Potdar P.R. 2) Mr.Kamble S.M. 3) Ms.Gaikwad S.S. 4) Dr.Auti S.S. 5) Mrs.Mane A.C. 6) Mrs.Badgujar M.A. 7) Mrs.Hulbatte J.K. 8) Dr.Kamthe P.A. 9) Dr.Doke A.M. 10) Mr.Awsare D.B. 11) Mrs.Sutar S.V. 12) Mrs.Adling V.L. 13) S.R.
25	Green Audit, Enviormental Awareness,	To maintain ecofriendly	1) To complete Energy Audit, Green Audit 2) To organize lectures, talks, rallies regarding environmental issues	Dr.Shirurkar D.D.	1) Dr.Kulkarni S. S. 2) Mrs.Gadekar A.J. 3) Mrs.Wadekar A.B. 4) Dr.Patil N.N. 5) Mr.Awsare D.B. 6) Ms.Munde A.Y.

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	Campus Benefits & Rallies	process on College campus	3) To conduct drives to collect e-waste and plastic garbage 4) To monitor solar electricity generation and water harvesting process budget		7) Mr.Kumkale V.Y. 8) Mrs.Dhangar U.S. 9) Mrs.Kamble A.N. 10) Mr.Poman C.N. 11) S.R.
26	Gymkhana	Transformation of sport activity into an educational experience, providing a safe and supporting environment for each student while encouraging them to develop their full potential	1) To Encourage all students to enjoy exercise & sports 2) To offer all students equal opportunity To discover their sporting talent	Mr.Ovhal P.R.	1) Mr.Sarange A.R. 2) Dr.Waghmode S.D. 3) Mr.Zende V.H. 4) Dr.Joshi R.P. 5) Mr.Shah S.S. 6) Mr.Jagtap A.J. 7) Mr.More A.B. 8) S.R.
27	Health Check Up	Students' Health Services Scheme was established to promote physical, mental & social well being of the students of the University of Pune & its affiliated colleges so that the unrecognized disease/s, which the students are not aware of, can be detected at the time of the check-up and the treatment can be	1) To organize Health checkup in college premises 2) To organize the lady doctors for the check up for Lady Students 3) To organize the health education activities with the help of local doctors 4) If the numbers of students exceed 100, then health checkup may be conducted with the help of panel of doctors	Dr.Jagtap S.B.	1) Dr.Nikam S.S. 2) Mr.Sarange A.R. 3) Dr.Doke A.M. 4) Mrs.Walhekar R.S. 5) Dr.Shinde S.R. 6) Mr.Ovhal P.R. 7) Mrs.Gadekar M.J. 8) S.R.
28	Hostel	To provide accomodation and food to needy girl students admitted to various programs in College	1) To moniter admission process of hostel 2) To define rules and regulations regarding conduct of 3) To ensure quality of food at mess 4) To establish redressal mechanism of issues related to hostel	Ms.Sonawale V.B.	1) Mrs.Gadekar A.J. 2) Ms.Hingmire S.P. 3) Ms.Dhete A.B. 4) Mrs.Wadekar A.B. 5) Ms.Erram V.S. 6) Mrs.Bhujbal S.B. 7) S.R.
29	House Keeping	To ensure cleanliness and hygiene on campus	1) To assign duties to nonteaching and other staff regarding classroom and campus cleaning 2) To ensure hygiene in washrooms 3) To ensure cleanliness in	Dr.Mulay P.P. (VP) (Chairman) MrBagde D.S. (Co-	1) Mr.Pawar S.E. 2) Mr.Kardak P. 3) Mrs.Sule S.H. 4) Mr.Jedhe S.C. 5) Mr.Thorat M.J. 6) Mr.Deshmukh V.S.

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		campus	ensure cleanliness in ladies commonroom 4) To recommend purchase of necessary cleaning equipments	ordinator)	7) Mrs.Khaladkar V. 8) Mr.Shinde S.D. 9) Mr.Mohol B.D. 10) S.R.
30	Internal Complaints, Committee for Women / Vishakha	To create a healthy atmosphere in the college campus for girl students and women staff and to create legal awareness among the girl students	1) To provide a safe atmosphere for girl students 2) To solve personal problems related to Sexual Harassment of girl students	Dr.Khisti U.V.	1)Ms.Walmiki S.H. 2) Dr.Auti S.S. 3) Mrs.Dhotre S.B. 4) Mrs.Kamble A.N. 5) Mr.Bagde D.S. 6) Mrs.Korde V.S. 7) U.R. 8) S.R.
31	LMS, E-Content / Study Material Development & SWAYAM	The aim is to develop e-content study material and will be accessible to all teachers and students	1) Promote generation of e-Content in all subjects 2) Promote teachers' in e-Content creation 3) Make available the e-Content to teachers and students through various delivery modes 4) Develop MOU's between educational institutions and the IT industry for the continuous development of new content and methodology	Dr.Giramkar S.V.	Dr.Patil N.N. (SWAYAM) 1) Dr.Rasal R.S. 2) Mr.Potdar P.R. 3) Mr.Vyawahare D.B. 4) Mr.More H.S. 5) Dr.Auti S.S. 6) Dr.Waghmode S.D. 7) Mrs.Mane A.C. 8) Mrs.Shaikh R.C. 8)Mrs.Wadekar A.B. 9) Dr.Doke A.M. 10) Mr.Shelar G.D. 11) Dr.Shinde S.R. 12) Ms.Waghmode M.S. 13) Mr. Ghule P. G. 14) Mr.More R.N. 15) Mrs.Gadekar M.J. 16) Library Head 17) S.R.
32	Mentor / TW	To provide a strong support system to students by building trust &	1) To assign mentor to a group of students 2) To ensure periodic meetings of mentor-mentee	Mr.Awasare D.B.	1) Dr.Mane A.B. (VP) 2) Mr.Narangalkar R.R. 3) Dr.Auti S.S. 4) Mrs.Shaikh R.C. 5) Mr.Deshpande M.V. 6) Mr. Gujrathi S.G.

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		confidence among them	3) To establish a mechanism to resolve various issues of mentee		7) Mr.Ingale K.A. 8) Mrs.Ghule P.A. 9) Mrs.Shitole A.N. 10) S.R.
33	N.C.C.	The moto of NCC is "Unity & Discipline" which was adopted on 23 Dec. 1957. in living up its motto, the NCC strives to be and is one of the greatest cohesive forces of the nation, bringing together the youth hailing from different parts of the country and molding them into united, secular and disciplined citizens of the nation	To develop qualities of character, courage, comradeship, discipline, secular outlook, spirit of adventure, sportsmanship and the ideals of selfless service among the youth to make them useful citizens	Mr.Deshmukh D.J.	1) Dr.Mulay P.P. (VP) 2) Mr.Lagad N.R. 3) Mr.Shah S.S. 4) Mr.Langote U.B. 5) S.R.
34	N.S.S.	The overall role of National Service Scheme as envisaged earlier, is to give an extension dimension to the higher education system and orient the student youth to community service while they are studying in educational institute	1) To make students Understand the community in which they work 2) Understand themselves in relation to their community 3) Develop among themselves a sense of social	Dr.Kulkarni S.S., Mr.Lagad N.R., Mr.More S.L.	1) Dr.Rasal R.S. 2) Mr.Kamble S.M. 3) Mrs.Gaikwad S.R. 4) Dr.Kamthe P.A. 5) Mrs.Wadekar A.B. 6) Mrs.Shaikh R.C. 7) Ms. Halbatti J.A. 8) Mrs.Dhotre S.B. 9) Ms.Bhavsar R.R. 10) Mrs. Bhujbal S. B. 11) S.R.
35	Online Survey: Evaluation of Teacher	The aim is to conducting a Student Satisfaction Survey regarding Teaching – Learning and Evaluation, which will help to upgrade the quality in education	1) To prepare questions for Student Satisfaction Survey as per guideline issued by NAAC 2) Collect e-mail address of al admitted student	Mrs.Jagdale M.N.	1) Mr.Ghandhile G.D. 2) Mr.Kamble S.M. 3) Mr.Potdar P.R. 4) Mr.More H.S. 5) Mr.Hingmire S.P. 6) Dr.Kamthe P.A. 7) Mr.Zende V.H. 8) Mr.Shelar G.D. 9) Dr.Danai-Tambhale S.D. 10) Mrs.Sutar S.V. 11) Mr.Ghule P.G. 12) Mr.Pachpunde S.S. 13) Mrs.Bhujbal S.B. 14) S.R.
		To ensure smooth conduct	1) To take review admission 2) To ensure proper internal evaluation		1) Art Faculty- Dr.Rasale R.S.

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36	P.G. Coordinator	smooth conduct of various activities at P.G. Departments	3) Introduction of skill based courses and their implementation	Dr.Mane A.B. (VP)	2) Commerce Faculty- Dr.Auti S.S.
					3) Science Faculty- Dr.Patil N.N.
			4) Comp. Sci.Faculty- Ms. Jagdale M.N.		
			4) External Guidance for projects		5) S.R.
37	Parents Teacher Association	To develop a network of Alumini and involve the association in academic, cultural and placement .	3) Contribution in planning and implementing and academic and other activities.	Mr.Deshpande M.V.	1) Mr.Gandhile G.D.
					2) Mrs.Nikam S.S.
					3) Mr.Kamble S.M.
					4) Mr. Zende V.H.
					5) Mr.Shelar G.D.
			4) Sharing feedback on curriculum and infrastructural development		6) Mr. Gujrathi S.G.
					7) Ms. Jagtap S.R.
					8) Mr.Langote U.B.
					9) Mrs.Gadekar M.J.
					6) S.R.
38	Placement Cell	The main aim of the placement cell is to act as a facilitator to arrange campus visits and conduct recruitment process of the prospective employers for the purposeful placement of graduating students of the college	1) Create awareness among students regarding available career options and help them in identifying their career objectives	Dr.Nimbalkar A.B.	
					2) Guide the students in developing skills and job-search strategies required to achieve their career objectives
			3) Identify suitable potential employers and help them achieve their hiring goals		2) Dr.Rasal R.S.
					4) Organize activities concerning career planning
					4) Mr.Zende V.H.
					5) Mr.Awsare D.B.
					6) Mrs.Mali D.D.
					7) S.R.
39	Proposals (UGC, STAR,	To prepare various proposals for concern	1) Before writing proposals conduct a meeting with all HOD	Dr. D. N. N.	
					2) Distribute funds as per the requirements of Department
					2) Dr.Mulay P.P. (VP)
					3) Dr.Auti S.S.
					4) Dr.Bhujbal N.N.


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39	DBT, BCUD, DST-FIST & Others)	funding agencies and submit it within time	3) Utilize received funds as per guidelines of funding agency 4) Submit utilization of fund to the agency within time	Dr. Patil N.N.	5) Dr.Joshi R.P. 6) Dr.Danai-Tambhale S.D. (ARC) 7) Library Head 8) Mr.Ovhal P.R. 9) Mr.Bagde D.S. 10) S.R.
40	Prospectus Committee			Dr.More V.B.	1) Dr.Kulkarni S.S. 2) Mr.Deshmukh D.J. 3) Mr.Kamble S.M. 4) Dr.Auti S.S. 5) Mrs.Mane A.C. 6) Dr.Bhujbal N.N.
41	Research Center	To keep updated information about different research schemes of UGC and BCUD	1) Inculcate a research culture among the faculty and student. 2) Enable the faculty to translate theoretical knowledge into action. 3) Develop scientific thinking (scientific temper) and acquire research skills through Higher Education. 4) Encourage faculty/ staff to pursue M. Phil / Ph.D degree.	Dr.Bhujbal N.N. (Chairman)	1) Dr. Mane A.B. 2) Dr. Pawar N.D. 3) Dr.Auti S.S. 4) Dr.Khisti U.V. 5) Dr.Mene R.U. 6) Mr.Thorat M.J. 7) S.R.
42	SPPU : ARC and Innovation Inca scroll	To plan academic, curricular and co-curricular activities of the college for the academic year.	1) Execution of academic activities throughout the year as per planning. 2) To chalk out monthly activities for students.	Dr.Danai-Tambhale S.D.	1) Dr.Kulkarni S. S. 2) Dr. Titar S.P. 3) Dr. Doke A.M. 4) Dr.Shinde S.R. 5) Mrs.Dhotre S.B. 6) Dr.Munde A.Y. 6) Dr.Nimbalkar A. B. 7) S.R.
43	Student Facility Centre	To make available various forms, stationary and other student centric facilities	1) to make available application forms for admissions, Leaving certificate, Bonafide certificate, Duplicate I-Card etc. 2) To supply lab books and related study materials to students	Dr.Mulay P.P. (Co-ordinator)	1) Mr.Deshmukh D.J. 2) Mrs.Shaikh R.C. 3) Mrs.Halbatti J.A. 4) Dr. Bhujbal N.N. 5) S.R.

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44	Skill Development	1) Enhance self personality	1) To empower the stronger by knowing their true potential	44a) Ms.Erram V.S.	1) Skill Dev.-	
		2) To keep pace with demands of changing times	2) Use of mind and Extra Energy for creative activities for recreation		a) Mrs.Doke A.K.	
					b) Ms.Gaikwad S.S.	
		3) Social commitment and responsibilities	3) To enhance long lasting memory power as well as concentration and observation		c) Mr.Tengse S.R.	
					d) Ms.Jagtap S.R.	
					e) Mrs.Ghule P. A.	
		4) To empower students by running Employment Oriented Courses	4) Remove stage fear and be effective public speaker and to build strong people	f) Mr.Ware V.D.		
				g) S.R.		
		5) To empower students by exposing them to Entrepreneurship Oriented Skills	5) To include courses of various levels of duration and specialization	2) Bridge Courses-		
				a) Mrs.Mane A.C.		
				b) Mr.Ingale K.A.		
		6) To enrich the knowledge content by running courses in addition to the prescribed curriculum	6) Maximum student participation	3) Innovations & Incubation-		
				a) Mr.Gandhile G.D.		
		7) Identify and enhance the strength	7) Community service orientation	44b) Mrs.Dhotre S.B.	b) Mrs.Wadekar A.B.	
					c) S.R.	
					4) Extra Skill-	
					i) Arts & Commerce-	
					a) Mr.Naragalkar R.R.	
					b) Dr.Kamthe P.A.	
		6) To enrich the knowledge content by running courses in addition to the prescribed curriculum	6) Maximum student participation	44c) Dr.Jagtap S.B.	c) S.R.	
					ii) Science & Computer Sci.-	
7) Identify and enhance the strength	7) Community service orientation	a) Mr.Deshpande M.V.				
		b) Mr.Ingale K.A.				
		c) S.R.				
		5) Remedial Teaching-				
		a) Ms.Gadekar A.J.				
		b) Ms.Kamble J.D.				
7) Identify and enhance the strength	7) Community service orientation	44d) Mr.Gujrathi S.A.	c) Mr.Tengse S.R.			
			d) Dr.Awate G.D.			
			e) Mrs.Shaikh R.C.			
			f) Mrs.Dhangar U.S.			
			g) S.R.			
			6) Certificate / Add on Courses-			
			1) Mrs.Sonawale V.B.			
2) Mrs.Gaikwad Shital S.						
3) Dr.Waghmode S.D.						
4) Mrs.Walhekar R.S.						
5) Dr.Munde A.Y.						
6) Mr. Shinde P. S.						
7) S.R.						
			1) To organize innovative activities for teaching staff			
			2) To invite experts for conduction of lectures or		1) Mr.Sarange A.R.	
					3) Mr.Sontakke S.M.	

SN	Name of the Committee	Role	Functions	Chairman / Co-ordinator	Committee Members
45	Staff Academy	Academy committee arrange and organize various programmes for overall development of teaching and non teaching staff	workshops etc	Dr.Auti S.S. (Chairman) Dr.Shinde S.R. (Co-ordinator)	4) Mrs.Shaikh R.C.
			3) To bring new schemes of the University and U.G.C. regarding Minor and Major Research Projects		5) Mrs.Dhangar U.S.
					6) Dr.Nimbalkar A.B.
					7) Mrs.Gadekar M.J.
					8) S.R.
46	Student Development	1) To implement various scheme of student welfare schemes of S. P. Pune University	1) To Implement “ Earn & Learn” scheme	Mr.Gandhile G.D. (Chairman) and Ms.Gadekar A.J. (Coordinator)	1) Earn & Learn-
			2) To develop the work culture amongst students and to help them financially		a) Dr.Rasal R.S.
					b) Dr.Nikam S.S.
					c) S.R.
					2) Disaster Management-
					a) Dr.Awate G.D.
					b) Ms.Bhavsar R.R.
					c) Mrs.Gadekar M.J.
					d) S.R.
					3) Nirbhay Kanya-
a) Dr.Khandewale V.S.					
b) Ms.Jagtap S.R.					
c) S.R.					
46	Student Development	2) To make students aware of medical insurance facility	3) To provide them various types of opportunities under this scheme, so that they can pursue the same knowledge in their future life	Mr.Gandhile G.D. (Chairman) and Ms.Gadekar A.J. (Coordinator)	4) Other Schemes-
			4) To follow the guidelines regarding formation of “Student Council”		a) Mr.Lagad N.R.
					b) Mr.More S.L.
					c) S.R.
					5) Scholarship-
					i) Arts- Mr.Potdar P.R.
					ii) Commerce-Dr.Waghmode S.D.
					iii) BBA (CA)-Mrs.Badgujar M.A.
					iv) Science- Mrs.Dhangar U.S.
					v) Comp.Sci.- Mrs.Bhujbal S.B.
vi) S.R.					
47	Study Tours	To co-ordinate the Educational Trips and field	1) To provide College Bus to students, teachers and the Departments after proper assessment of the requisition and ensure optimum use of bus facility	Dr. Kulkarni S.S.	
					1) Mr.Narangalkar R.R.
					2) Mrs.Gaikwad S.S.
3) Dr.Doke A.M.					
4) Dr.Danai-Tambhale S.D.					

SN	Name of the Committee	Role	Functions	Chairman / Co-ordinator	Committee Members
47	Study Tour	visits conducted by different Departments	1) To maintain the records of the Study Visits/ Educational Trips conducted and submit the same to the IQAC Committee	Dr.Kulkarni S.S.	5) Dr.Shinde S.R. 6) Mr.Jagtap A.J. 7) Dr.Munde A.Y. 8) Mr.Ingle K.A. 9) S.R.
48	Time Table	To set the timetable with an objective of maximum utilization of infrastructure for all the courses run by the college	1) To see the availability and the facilities present in the classrooms 2) To observe the proper execution of the timetable	Mr.Narangalkar R.R.	1) Mr.Gandhile G.D. 2) Mr.Humbad 3) Mrs.Mane A.C. 4) Mr.Gujrathi S.G. 5) Mrs.Jagdale M.N. 6) Mr.More V.B. 7) S.R.
49	Value Education and Ethics	1) All round that is intellectual, mental and functional development of individuals through value education	1) To inculcate basic human values among the students 2) To organize various activities related to current issues 3) To motivate students to participate in various programmes and competitions	Ms.Walmiki S.H.	1) Mr.Gandhile G.D. 2) Mrs.Doke A.K. 3) Dr.Kamthe P.A. 4) Dr.Jagtap S.B. 5) Dr.Khisti U.V. 6) Mrs.Kamble A.N. 8) S.R.
	Vidya Vahini	To collect activities data from all departments and prepare college magazine	1) To conduct meeting with all HOD and plan activities to be organize during academic year 2) To encourage students to participate various events and competitions 3) To display notices, advertisements	Dr.Pawar N.D.	1) Mr.Rasal R.S. 2) Mr.Deshmukh D.J. 3) Mr.Kamble S.M. 4) Mrs.Wadekar A.B. 5) Mrs.Walhekar R.S. 6) Mr.Kumkale V.Y. 7) Mrs.Mali D.D. 8) Mr.Pawar S.E. 9) S.R.
		The main role of	1) The Committee meets periodically 2) Encourage		1) Dr.Kulkarni S.S. 2) Dr.Rasal R.S. 3) Mr.More H.S.

SN	Name of the Committee	Role	Functions	Chairman / Co-ordinator	Committee Members
50	a) News Paper	Newspaper committee is to discuss and select the articles for publication	freedom of expression	Dr.Waghmare D.	4) Dr.Waghmode S.D.
			3) Provide a medium for exchange of thoughts and information		5) Mr.Zende V.H.
	b) Publicity	To make publicity of the programs and competitions held in college	1) To conduct college level competitive programs like elocution, essay writing etc	Dr.Waghmare D.	6) Dr.Giramkar S.V.
			2) To make students aware of the importance of news papers, magazine etc		7) Library Head
51	Website	To ensure that the college website is regularly updated, improved and well maintained	1) Regularly update the information/data given on the website under various items/heads so as to have the latest and correct information about the institute at all times and removes the incorrect and irrelevant data	Dr.Nimbalkar A.B.	8) Mr.Pawar S.E.
			2) Collect information about the latest events, achievements etc and get them posted on the website by way of write ups and pictures etc		9) S.R.
			3) Update all communications, notices, announcements etc on a regular basis		1) Dr.Kulkarni S.S.
					2) Mr.Gandhile G.D.
					3) Mr.Lagad N.R.
					4) Mr.More H.S.
					5) Mr.Zende V.H.
					6) Mr.Jagtap A.J.
					7) Mr.Pawar S.E.
					8) S.R.
					1) Dr.Rasal R.S.
					2) Mr.Deshmukh D.J.
					3) Mr.Potdar P.R.
					4) Mrs. Kamble J.D.
					5) Mr.Tengse S.R.
					6) Dr.Waghmode S.D.
					7) Mrs.Walhekar R.S.
					8) Mrs.Mane A.C.
					9) Dr.Joshi R.P. (IQAC)
					10) Dr.Munde A.Y.
					11) Ms.Jagtap S.R.
					12) Mrs.Kamble A.N.
					13) Mr.More A.B.
					14) Library Head
					15) S.R.


 Dr. P.N. Shelke
 PRINCIPAL
 Annasaheb Magar Mahavidyalaya
 Hadapsar, Pune-411028